

Sunrise & Cottage Water Co-operative Limited

R1 Plan 77B03047, Kopps Kove, Turtle Lake RM Mervin #499, Saskatchewan

ANNUAL GENERAL MEETING

Minutes for Saturday, August 3, 2024

Kopps Kove Hamlet Garage

Andrew Thomas called the meeting to order at 11:05 AM. He welcomed everyone, especially our new members and introduced the Board members in attendance. He noted that Darryl Geissler and Bruce Sayers have stepped down from the Board and thanked them for their years of service.

Quorum Confirmation (sign-in sheet): After confirming that everyone attending had signed in. A quorum was achieved with 24 of 40 members attending. Introduction of our newest members, Ken and Carole Lee was completed.

AGM Agenda was reviewed, and a MOTION made by Anita Wagner to accept the AGM Agenda as presented. **Seconded** by Mike Mokuruk. **CARRIED.**

2023 AGM Minutes were pre-circulated. MOTION made by Cheryl Starnes for acceptance of the minutes as presented. **Seconded** by Chaz Robertson. **CARRIED.**

New Sask Water Authority Regs Discussion:

Background - Doug was approached unexpectedly last October, by an RM and a SK Water Authority rep advising that they knew nothing about us. The RM rep was not aware that the RM was a member of the coop!

Result of discussion is that the SK Water Authority has made recommendations to determine where we fall under current regulations:

- we must take daily readings of our consumption (Kevin has been ensuring this is done)
- weekly chlorine tests (Terry and Elton were to be taking these but need some training on it)
- monthly bacteria tests (Cheryl and Doug are ensuring these are done)

We were told if we exceed 4755 gallons per day then we'll be put into a different regulatory body....hygenic or potable water. We do not have anything in writing on this only from discussions with SK Water.

Andrew advised to get our system potable would roughly be \$150K in capital plus an operator at \$60K

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annually. He advised some small water groups share operators. There are possibilities of getting a 10-year loan – roughly our water fees would be \$2K-\$2500 annually.

What we want to stress today is that we need to keep the consumption under the limits to stay in the non-potable range. Doug advised we have a very valuable interest in doing so.

Kevin has been our daily checker and advised during the week consumption is pretty low but we need to watch on the weekends. Yesterday's water consumption was at 3500 gallons around 10-10:30 AM. If you have grass or hot tub, we ask that you don't water/fill on weekends. Anita asked about instituting an odd address numbers water odd days and even on even days practice. Issue is that most people are up on weekends. During the week is not our issue.

Andrew advised average person uses 60 gallons per day. There are 40 households in our water coop. The current regulation for non-potable is 15 users. The usage rates determine potable or non-potable.

Terry discussed looking at getting our MLA involved. Concern is we bring more attention to our situation. Andrew advised that by fall, if Kris is okay with what he's seeing that we'll likely stay within the non-potable water regulations, but he'll likely want to review this again next year.

Anita asked if Mike M could assist with the daily readings – answer is "YES" – we emphasized we are a coop – need to work together to keep what we got. All members can assist!

Discussion ensued on the cabin owners' responsibility (past the curb valve) to ensure all guests are aware their cabins have non-potable water. The water coop's responsibility ends at the curb valve. Signage at all hydrants is posted and we document this on all correspondence.

Key point of discussing this is to ensure everyone is aware of the situation and that we're waiting for the SK Water Authority to decide where we fall.

2023-2024 Unaudited Financial Statements were presented by Cheryl Starnes. MOTION made by Cheryl Starnes for the membership to accept the unaudited financial statements – both the income statement and balance sheet – as presented. **Seconded** by Leslie Nordell. **CARRIED.**

Joleyn asked if usage will go over should we be prepared for hygienic system install. Everyone agreed we'd deal with it should it occur.

Discussion strayed back to the requirements of SK Water Authority. Andrew advised that water breaks do impact us and a valve for water overflow is about \$8K to shut the system down if there is a detected break. Wi-Fi access/internet access an issue in doing this.

Dennis provided an update on the concerns of directors and officers of any organization. Directors are responsible for the organization and if a legal situation arises with anyone, and the organization is not financially able to take care of things; individuals are responsible for covering costs. The current Board

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members weren't comfortable with status quo. We went out and got quotes for directors' insurance - \$1-2M coverage and insurance is less than \$1K. If we are negligent in any way we are at risk but if not, the coverage will protect the individuals from becoming personally liable. There is also a requirement that none of our directors have declared personal bankruptcy.

MOTION made by Dennis Baranieski that Directors Liability Insurance and the requirements to maintain it should be standard going forward to have this coverage for our directors. **Seconded** by Mike Mokuruk. **CARRIED.**

Discussion strayed to the use of chlorination. Andrew discussed the chlorine testing process in an overview – this will be reviewed afterwards with those interested. Andrew mentioned we do want to have some free chlorine residue which is a good thing.

Nominations for 2024-2025 Slate of Officers were presented as follows:

Dennis Baranieski, Kevin Opsal, Elton Opsal, Terry Ferris, Dave Johner, Andrew Thomas, Doug Starnes and Cheryl Starnes

All eight existing officers were willing to let their names stand.

Andrew asked if anyone else would like to have their name stand. We have two open spots but do not need to fill them to the maximum size our Board can be. **MOTION** made by Cheryl Starnes that with no new interest indicated, nominations be closed. **Seconded** by Anita Wagner. **CARRIED.**

MOTION made by Mike Mokuruk that the slate of officers be accepted. **Seconded** by Greg Nohnychuk. **CARRIED.**

MOTION made by Anita Wagner that the Signing Officers for the 2024-2025 Term to include ANY TWO SIGNATURES OF: Dennis Baranieski, Andrew Thomas, and Cheryl Starnes. **Seconded** by Chaz Robertson. **CARRIED.**

Budget for 2024-2025 and 2025-2026 was presented. Cheryl explained that with having our AGM meeting mid-year we need to look a little farther forward in anticipating expenses. We set the fees for 2025-2026 at this AGM. Power, Insurance and Chlorine are our biggest expenses. We are expecting fees to hold and an annual budget of \$6K to be balanced. Discussion ensued on late payments and/or chasing payments for water fees. The Board of Directors made a motion at its last meeting, subject to membership approval to change our late payment policy.

MOTION made by Cheryl Starnes that fees are to increase to \$200 for the next year and if paid by June 1st a 25% discount will apply (i.e., the cost is \$150). **Seconded** by Anita Wagner. **CARRIED.**

MOTION made by Chaz Robertson to accept the Budget as presented. **Seconded** by Kevin Opsal. **CARRIED.**

Other Business:

Greg raised concern about not knowing what the next steps are regarding the Water Authority – what are the options – look at understanding what this means. Could we go above Kris' authority to see what

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our options are. He suggested a road map of what our options are. Need to utilize our rights to exercise more due diligence. Greg willing to help with that. Tracy asked if this is an ongoing thing – Kevin advised that Kris had told him to expect to do this all again next year and then have a decision.

Leroy asked about the RM bathrooms coming back online – would like to see them stay off the coop because of abuse. However, they are a member. Should we look at putting a meter on it? Perhaps set up a different water system so they don't over-draw water? Something to be considered further if consumption is of issue. We've not been approached by the Hamlet board with intent to re-open the bathrooms at this point and will address once they do.

Kevin brought up the issue of the amount of work Cheryl has been doing to ensure the Water Coop is kept running efficiently. He suggested an honorarium be provided to send her out for a nice dinner.

MOTION made by Kevin Opsal that Cheryl be issued an honorarium of \$500. **Seconded** by Dennis Baranieski. **CARRIED.**

Kevin Opsal moved to adjourn at 12:05, Seconded by Tracy Key.

President: Andrew Thomas



Secretary-Treasurer: Cheryl Starnes

